

WSDOT/ACEC Project Delivery Team Meeting
WSDOT Headquarters, Olympia, Washington
February 4, 2005

Website: <http://www.wsdot.wa.gov/partners/projectdelivery/>

Action Items

Action Item: Keith Metcalf will complete the surplus property recommendation form and revise the RCW. Ken Smith and Keith will talk to Don Nelson about this by the end of next week. This is Change Request #3 and we will move forward with it. Duncan Findlay would like to see it for editorial revision before it goes on.

Action Item: Adele clean up the Change Request #4 (APDR) form.

Action Item: In preparation for drafting Change Request #5, Rick Smith will talk to the Attorney General and find out the facts. Rick will bring a draft recommendation, numbers, and RCW background to the next meeting.

Action Item: Ken Smith and Darlene Sharar will do more research regarding what we want to change for this item. What guidance should be given and where do we put it? Darlene needs to check with Tom Swofford to determine how this will affect utilities. Also contact Real Estate Services. Check the Stewardship Agreement.

Action Item: Draft a recommendation regarding delegation of the three items on Darlene Sharar's handout on limited access. "Those things that break access but do not affect the mainline, for example (list the 3 examples)."

Action Item: Kirk Berg will have his CADD people pull up a channelization plan, look at the checklist, and make one plan that includes everything. We will post it on our website and others.

Action Item: Amir will research if there is really a problem with revisiting items that should have been approved earlier in the process, or if this is an anomaly. Duncan will contact Bob Josephson.

Action Item: Rick Smith will talk to Craig McDaniels about the 100 percent requirement for performance bonding. If we are giving this topic to the AGC team, then they should get the numbers. We will discuss this at the next meeting.

Action Item: Adele McCormick will put the September 2004 brainstorm list on the Sharing website page. Team members should e-mail Duncan with agenda items after looking at the brainstorm list.

Action Item: Duncan will put an item in the ACEC *Impact* newsletter to tell about this team. This could generate ideas to tackle.